

Training Techniques for Trainers

Sep 18 – 20, 2024	Venue: PIM, Karachi	Rs. 41,000/=
Dec 02 – 04, 2024	Venue: PIM, Lahore.	Rs. 41,000/=
Oct 14 – 16, 2024	Venue: PIM, Islamabad.	Rs. 41,000/=

Course Description

In developing a progressive organization managers have the responsibility to develop and train their subordinates. They are also, sometime, required to give presentation in gatherings/meetings. It is therefore necessary that they should have the skills of training others and be able to give effective presentations.

This course has been designed to help Training Managers and Trainers to learn different training and development techniques so that they may be able to impart training effectively and to develop presentation skills so that they may be able to communicate freely and effectively in meetings and conferences.

LEARNING OUTCOMES

- This course has been designed to help Training Managers and Trainers
- To learn different training and development techniques so that they may be able to impart training effectively.
- To develop presentation skills so that they may be able to communicate freely and effectively in meetings and conferences.

WHO MUST ATTEND?

Training Managers and Trainers and managers who are responsible for training in their organization and other executives who are sometime called upon to give group presentation and handle meetings.

COURSE CONTENTS:

- Training Vs Audit Learning
- Setting Training Objectives
- Course Design and Material Preparation
- Training Environments
- Personal Preparation
- Training and Development Techniques
- Lecture & Preparation
- Visual Aid
- Presentation Skills
- Understanding Group Dynamics
- Case Study Method
- Role Playing / Reverse Role Play

FOR DETAILS AND REGISTRATION

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